

## COMMITTEES

### PURPOSE

Standing and ad hoc committees are established to gain input from all stakeholders, which may include certified and classified staff, parents, students, and community members.

Standing and ad hoc committees shall serve as a council resource for gathering data and information and making recommendations to the school council. Each faculty member must serve on at least one committee.

### NUMBER AND JURISDICTION OF STANDING COMMITTEES

#### **Instructional Leadership Committee**

- The ILC will be made up of: Principal, Curriculum Coach, Counselor, special education teacher representative, special area teacher representative, ELL teacher and grade level representative.
- The team will be responsible for review of school and district funding sources; including section 6, Title I, Professional Development and other grant sources available, prepare preliminary budget each spring for the next school year
- Team will be responsible for planning, identifying and implementing professional development needs
- Coordinate the development and implementation of the School Improvement Plan
- The team will review and revise discipline plan, safety plan, school space, wellness and parent involvement
- The team will analyze curriculum alignment with the state standards and recommend changes

#### **Program Review Committees**

- The program review committees will be made up of: Principal, Curriculum Coach, Counselor, music teacher, art teacher, PE teacher, parent and grade level representatives
- The teams will be responsible for identifying and/or collecting evidence, analyzing data, and evaluating each standard for their assigned content area (arts and humanities, writing, practical living & career studies):
  - August-December: Collection and categorization of evidence
  - December- Review evidence for areas of strength and areas of need
  - March- Begin the evaluation and revision process
  - April- Report to SBDM, submit to the district updated program review
- Provide annual summary reports to SBDM and faculty regarding each program's overall rating and next steps
  - Writing Committee

- Arts and Humanities
- K-3 Committee
- PLCS Committee

**Data Analysis and Academic Progress Committee**

- Monthly review of school and district common assessments
- Summarize and report writing program results and goals for improvement
- Research and recommend instructional best practice ideas and innovations
- Summarize and provide three MAP analysis reports to SBDM and faculty members
- Summarize and report an annual comprehensive review of state assessment reporting