

Simmons Elementary
Policy Revision Date: March 2015
Policy: Technology Utilization Policy

In order to help prepare students for life in a digital world, the following are criteria and guidelines for technology use to which (name of school) will adhere:

- The role of technology in classroom instruction will focus on ways to do work better and more efficiently, on synthesizing information and content, and on doing higher level work in collaborative, real-world ways.
- Students will be taught to use technology as a vehicle for creating work and producing products.
- Students will be taught to use critical evaluation of Internet sites used for research and study including but not limited to: currency/date, authorship and authority, accuracy/validity, objectivity or bias, and presence or absence of a copyright.
- Students will be taught the ethical practices, appropriate etiquette, and online safety including but not limited to interacting with other individuals on social networking sites and in chat rooms and cyberbullying awareness and response.
- Teachers will be given technology professional development (PD) as indicated by annual needs assessments in order to work proficiently with students including teaching the skills and knowledge called for in this section.
- An Acceptable Use Policy/Form that is aligned to district technology policies and includes space for student and parent signatures will be developed and reviewed and updated if necessary each year.
- The Instructional Leadership Team (ILT) will serve as the Technology Placement Committee in order to carry out the requirements in state regulation. Placement of all computers and the development of the technology integration plan shall be the decision of the ILT committee, along with the media specialist and school network administrator. All computers and related technology will remain in assigned locations, inventoried annually and moved to new locations in conjunction with the committees planning and approval of the technology integration plan.

Date of First Reading: 3/19/15

Date of Second Reading: 4/21/15

Date Adopted: _____

4/21/15

SBDM Chairperson Signature: _____

Lyle Chio